

**OFFICER DELEGATION SCHEME
RECORD OF DECISION**



**TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES
FOLLOWING COMPLETION OF THE CONTRACT AWARD PROCESS BY
STRATEGIC PROCUREMENT**

Date: 10 th May 2022	Ref No: 677
Responsible Officer: Daniela Dixon, Head of Waste and Transport, Department of Operations	
Type of Decision (please refer to MO Guidance):	
Key <input type="checkbox"/>	Non-Key <input type="checkbox" value="Y"/>
Freedom of Information Status: <i>(can the report go in the public domain)</i>	
For publication	
Title/Subject matter: Supply and Delivery of Forty Six Vans and Tippers	
Budget/Strategy/Policy/Compliance:	
(i) Is the decision within an Approved Budget?	Yes
(ii) Is the decision in conflict with the council's policies, strategies or relevant service plans?	No
(iii) Does the decision amend existing or raise new policy issues?	No
(iv) Is the decision significant and/or does it meet the £100,000 threshold for recording?	It meets the £100,000 threshold for recording
(v) Has the s151 & MO been consulted? (Please attach any advice)	Yes
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	

Summary:

As identified in the report that was approved by Cabinet on Wednesday 29th July 2020 the Council has determined that there is a need to replace a large number of the existing fleet of vehicles due to their age and condition.

Of those vehicles, there are forty-six vans and tipper vehicles that are used by Six Town Housing (which they hire from the Bury Council Transport Department) that are required to fulfil day to day operational service requirements, which have reached the end of their lease period are no longer fit for purpose due to their age and condition.

The procurement of the vehicles was undertaken through a direct award process using the highest ranked bidder under Lot 2 (Light and Medium Commercial Vehicles up to 12.5 tonnes) of the Hertfordshire County Council Vehicle Purchase Framework (Ref – HCC1811097) which is managed by The Procurement Partnership Ltd (TPPL)

Following evaluation of the bid it is recommended that:

Motus Group UK Ltd, Ford Transit Centre, South Humberside Industrial Estate Estate Rd No2, Grimsby. DN31 2TG

with a total bid of £1,102,452.25 for the forty six vehicles are selected as the best value option to the Council.

Please see the attached background note for details


Wards affected: None





Consultations:

Scrutiny & Review Committee Interest:

Options considered: To conduct an open procurement exercise or to use a pre-existing framework to purchase the vehicles. The latter option was selected as reduces both the use of resources and timescales for the procurement process.

Decision *[with reasons]*

Decision made by:	Signature:	Date:
Executive Director of Operations		11/05/22

Assistant Director of Operations		11/5/22
S151 Officer		11/5/22
Monitoring Officer (Jacqui Dennis)		12/5/22
Members Consulted [see note 1 below]		
Cabinet Member (Cllr A Quinn)		12/5/22
Lead Member		
Opposition Spokesperson		

Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.